

INCOME TAX CHECKLIST FOR SELF-EMPLOYED

This is a checklist to help you with your taxes. Please check all that applies and bring it with you.

BUSINESS #: _____

HST #: _____

INCOME

- Bank Statements
- Deposit slips
- Tips/Commissions
- Cash Income

CAR EXPENSES

Monthly/Annual

-
- | | |
|---|----|
| <input type="checkbox"/> Insurance | \$ |
| <input type="checkbox"/> Fuel | \$ |
| <input type="checkbox"/> Maintenance | \$ |
| <input type="checkbox"/> Licence and fees | \$ |
| <input type="checkbox"/> Make/model/year | \$ |
| <input type="checkbox"/> Date of purchase | |
| <input type="checkbox"/> Odometer beginning of year | |
| <input type="checkbox"/> Odometer end of year | |
| <input type="checkbox"/> Other car expenses (car wash, parking etc....) | \$ |
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HOME EXPENSES

Monthly/Annual

-
- | | |
|--|----|
| <input type="checkbox"/> Property tax / rent | |
| <input type="checkbox"/> Utilities | \$ |
| <input type="checkbox"/> Home Insurance | \$ |
| <input type="checkbox"/> Maintenance | \$ |
| <input type="checkbox"/> Mortgage Interest | \$ |
| <input type="checkbox"/> Internet | \$ |
| <input type="checkbox"/> Supplies | \$ |
| <input type="checkbox"/> Other home expenses | \$ |
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